

MILFORD MILL ACADEMY
Documentation for Student ABSENCE

Student's LAST NAME _____

FIRST NAME _____

DATE(S) OF ABSENCE _____

REASON _____

CONTACT PHONE/EMAIL _____

SIGNATURE _____ RELATIONSHIP TO STUDENT _____

Two ways to use this form:

- Copy and paste into an email, fill out, and send to the attendance assistant, rfrey@bcps.org
OR
- Print, fill out, and have student give to an office secretary or to the attendance assistant

Absence excuses should be turned in on the first day of the student's return to school.